 **Disaster Recovery Activation Request**

This form has been designed to assist in the request for activation of the Australian/State funded Disaster Recovery Funding Arrangements (DRFA) for a bushfire (a *natural disaster* as defined by the DRFA).

1. **Is it a bushfire?**
2. **(a) Is it an eligible disaster** (A natural disaster or terrorist act for which a coordinated multi-agency response is required, and state expenditure exceeds the small disaster criterion):

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| --- | --- | --- |
| **Coordinated multi-agency response required** |  | List any other agencies (state, local government, non-profit organisation, private companies, etc) that responded to the event. Also list any LDMGs and/or DDMGs that responded and the status (e.g. alert, stood up) if applicable.  Note: Eligible disasters must have a coordinated multi-agency response to align with DRFA definition of an eligible disaster.  Click here to enter text. |
| **State expenditure exceeds the Small Disaster Criterion1** |  | Insert estimated eligible expenditure incurred or expected to be incurred under the above relief measure/s. Note: this expenditure will be collated with any other state or local government agency requesting activation for the same event to ensure the Small Disaster Criterion is exceeded.  Click here to enter text. |

1In order to be eligible for a DRFA activation, the cost of the event must exceed the value of the Small Disaster Criterion (SDC). The SDC includes collated eligible expenditure across all state and local government agencies responding to the disaster event. The SDC for 2023/24 is $240,000.

1. **(b) Is the bushfire ‘extraordinary’?**

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| --- | --- |
| **Commander’s intent is to protect people and their residential properties** | Click here to enter text. |
| **The local/regional level QFD is unable to manage the level of response required.** | Click here to enter text. |
| **When the State Fire Control Centre (SFCC) has been requested by the Regional Operation Centre (ROC) to provide resources (such as staffing, appliances) from outside the area/s** | Click here to enter text. |

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**Summary of event**

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| **Event period**  **What LGAs are impacted** | Insert date or date range of the disaster event (for eligible activities)  Click here to enter text.  Insert Local Government Areas you are seeking activation of for this event.  Click here to enter text. |
| **Requesting organisation** | Insert Local Government or State agency requesting activation for this event  Click here to enter text. |
| **Accountable officer** | Insert name of accountable officer who has endorsed this request  Click here to enter text. |
| **Contact officer** | Insert contact officer details, including phone and email  Click here to enter text. |
| **Relief measures** | Tick the relief measures being requested:  Counter Disaster Operations |
| **Estimated eligible expenditure** | Insert estimated expenditure incurred or expected to be incurred under the above relief measure/s. Note: this expenditure will be collated with any other state or local government agency requesting activation for the same event to ensure the Small Disaster Criterion is exceeded.  $XX |
| **Weather impact** | Detail the event with sufficient information to meet the definition of a disaster as per DRFA. Ensure you include necessary weather updates, changes in conditions and warnings, etc to justify the event.  Click here to enter text. |
| **Organisation impact and response** | Detail how the event has impacted your agency and local government areas and how your agency responded. Include an overview of any injury, loss of assets or infrastructure.  Click here to enter text. |
| **Community impact** | Detail how the community was impacted by the event. Include information such as any residential/commercial properties lost or damaged, isolation to community, resupply requirements, evacuations, etc.  Click here to enter text. |
| **Additional information** | Include any other information not detailed above to support this request.  Click here to enter text. |
| **Attached documentation** | List any documentation attached to this request, e.g., Situation Reports, Incident Action Plans, Road Closure Reports, Photos  Click here to enter text. |

Please email the completed form to [DRFA@qra.qld.gov.au](mailto:DRFA@qra.qld.gov.au)