**Disaster Recovery Funding Arrangements (DRFA)**

**Category C/D measure request form**

**Part 1: Requested Category C/D recovery measure**

***Please note that all details must be consistent with the Category C/D measure proposal from the Premier***

|  |  |
| --- | --- |
| Name/Title of measure | [Title] |
| AGRN and Name of event | XXXX | [Title] |
| Category / Type of assistance and recipients | *[Detail the type of assistance and who it will be provided to]* |
| Recovery package / Phase and linked measures | *[Insert relevant details of linked measures]* |
| Capped cost-shared funding requested | **$X.X million**, comprising:* **$X.X million** for [*insert activity/s*]
* **$X.X million** for [*insert activity/s*]
* **$X.X million** for [*insert activity/s*]
* **$X.X million** for [*insert activity/s*]
 |
| Key outcomes | *[Insert relevant measure details]* |
| Locations where the measure will be made available/provided | The local government areas (LGAs) of:* X
* X
* X
 |
| Timeframe | Date applications open *(delete if not applicable):*Date applications close *(delete if not applicable):*Does the proposal include an extended allowable time limit?Yes/No |
| Has this assistance been announced? | Yes/No |
| Has expenditure commenced? | Yes/No |
| State administering  | *[Agency name]* |
| Agency contact | *Name, position, branch/division, contact details (email and phone)* |

**Part 2: Impact information and recovery needs**

In this section, provide a detailed description of the impact of the event and the recovery needs arising. Note that this should be relevant to the specific domains etc. related to the requested measure:

* Damage impacts and the effect on regions and population demographics including specifics on damaged assets and infrastructure, industries etc
* What is required to support recovery from the event and the specific impacts, including justification on why this is required
* Why recovery cannot be supported under Category A or B of the DRFA alone
* What other assistance is already available to address the identified recovery needs and why isn’t it sufficient (i.e. why is additional assistance needed)?
* Any other relevant information to support Commonwealth decision making.

**Part 3: Description of measure and activities**

In this section, provide a detailed description of:

* The measure and related activities, including:
	+ intended goal and objectives of the measure
	+ type of assistance/support to be provided
	+ how the assistance will be delivered
	+ who will receive/benefit from the measure such as target areas, locations, population groups etc
	+ eligibility criteria
* The basis for requesting Category D assistance in advance of a Category C measure for a given disaster event (where relevant), including confirmation the assistance is not available under Category A, B or C and that no other Category C assistance is more urgent
* The basis for requesting an extended Allowable Time Limit (where relevant) and implications if this timeframe is not agreed
* Whether the measure will also help to build community resilience
* The process undertaken to assess councils’ financial capacity to implement recovery
* Any other relevant information to support Commonwealth decision making.

**Part 4(a): Capped cost-shared funding**

The total requested capped funding for the measure is **$X.X million**, with an indicative allocation by financial year [and sub-program] set out below. This amount will be shared by the Commonwealth ($X.X million) and the state ($X.X million) under Category **C/D**.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Measure** | **Sub-Program** | **Total requested** | **Funding source (new/reallocation)** | **2024-25** | **2025-26** | **2026-27** |
| [Title] | [Title] | **$X** |  | $X | $X | $X |
|  | [Title] | **$X** |  | $X | $X | $X |
|  | [Title] | **$X** |  | $X | $X | $X |
| Extraordinary administration | **$X** |  | $X | $X | $X |
| Evaluation activities | $0 – A separate CAT C package for evaluation activities will be requested |
| ***Reallocation funding: [Title]*** | **$X** |  | $X | $X | $X |
| **TOTAL** | **$X** |  | **$X** | **$X** | **$X** |

In this section please provide a justification for the costing and any related reallocations including:

* How the total funding requested has been determined
* Sub-program/stream costs
* Key assumptions including any take-up forecasts and payment milestones (where relevant)
* Details of final costs from similar legacy measure costs delivered previously (where relevant)
* The amount of contingency funding included
* Implications if a reduced funding amount or contribution rate is agreed
* Any other supporting information relevant to the costing.

**Part 4(b): Evaluation**

Queensland will seek a separate Category C Monitoring and Evaluation package (via standalone request form) to support the evaluation of all C and D packages for a particular event.

Each evaluation will seek to determine the appropriateness, efficiency and effectiveness of each package and incorporate design, process and outcome measurement (to the extent uptake of the package allows).

Design elements to be considered for inclusion as part of each package-level evaluation include realist theory, triangulation of multiple sources of qualitative and quantitative data (e.g. interviews, surveys, case studies, official statistics, administrative data, progress reporting, close-out submissions and monthly reporting) and controlling for threats to validity.

These evaluations will be designed based on wise-practice principles, tools and resources within:

* QRA's evaluation strategy and guidelines
* NEMA's guidance materials (including frameworks, methodology documents and question/indicator banks)
* Queensland Government program evaluation guidelines
* Australian Centre for Evaluation toolkit.

These evaluations will be supported by relevant evaluation frameworks, evaluability assessments, evaluation plans, logic models/theory of change and performance and monitoring activities.

Evaluation findings, opportunities for improvement and future considerations will be incorporated into future package design and implementation, as appropriate and QRA will seek to continuously improve evaluation practices over time.

The final report for each evaluation will be shared with the Commonwealth and uploaded to the Australian Institute of Disaster Resilience (AIDR) website.

**Part 5: Administrative arrangements**

*[Insert detailed description of how the measure will be administered/delivered, timeframes and milestones, and how it can be accessed including details of the application, assessment, and prioritisation and funding processes]*

If agreed, the proposed measure is agreed for cost-shared funding by the Commonwealth under the DRFA, the state is required to develop program guidelines, which must be endorsed by NEMA **prior** to the launch of the measure.

**Part 6: Consultation process**

The following stakeholders were consulted regarding this measure:

* *[Insert stakeholder (councils, state agencies, community groups etc.)]* were consulted on *[insert reason for consultation]*
* *[Insert stakeholder (councils, state agencies, community groups etc.)]* were consulted on *[insert reason for consultation]*
* *[Insert stakeholder (councils, state agencies, community groups etc.)]* were consulted on *[insert reason for consultation]*.

**Part 7: Other information**

*[Provide any further information to support the Commonwealth’s consideration of the Category C/D request e.g. breakdown of damaged assets – substantial information may be provided as an attachment].*

**\*Delete all red instructional text prior to submitting to QRA.**

**Attachment 1: Disaster Recovery Funding Arrangements (DRFA) Category C and Category D measure(s) proposal**

**Measure(s) proposed:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Eligible event/s AGRN/s** | **Event phase/ package** | **Category** | **Measure** | **Recovery domain/ sector**  | **Open date**(first state expenditure) | **Close date**(final state expenditure) | **Allowable Time Limit[[1]](#footnote-1)**  | **Responsible agency** |
| *2000* | *1* | *C* | *E.g. Community Recovery Fund* | *Human and social* | *1/2/2025* | *31/12/2026* | *30/6/2027* | *State Department responsible for community recovery* |
|  |  |  | Measure 2 *(add rows as required)* |  |  |  |  |  |

**Financial impact(s):**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Measure** | **Total capped cost shared funding**($millions) | **2024-25****estimate**($millions)\* | **2025-26****estimate**($millions)\*  | **2026-27****estimate**($millions)\* | **2027-28 estimate**($millions)\* | **2028-29 estimate**($millions)\* | **Commonwealth contribution** (%) | **Funding source[[2]](#footnote-2)** |
| *E.g. Community Recovery Fund* | *$10.0* | *$1.1* | *$6.7* | *$2.2* | ***-*** | ***-*** | *50%* | *New* |
| Measure 2 *(add rows as required)* |  |  |  |  |  |  |  |  |

1. An allowable time limit longer than two years after the end of the financial year of the relevant eligible event will be subject to Australian Government agreement. [↑](#footnote-ref-1)
2. Commonwealth funding for any new measure (or increased funding for an existing measure) more than one year after the financial year in which the event occurred is subject to specific reallocation/s proposed by the state or territory prior to the consideration of additional DRFA funding. Set out the specific measure(s) and amount of funding to be reallocated where required, or relevant existing measure(s) where eligibility is proposed to be expanded to new local government areas or other participants.

\* Funding profile estimates across financial years is indicative and subject to change within allowable time limits and claims processes. [↑](#footnote-ref-2)